



December 9, 2015

Dear Retiree:

The City of Sunrise's open enrollment period will begin on December 9, 2015 until December 28, 2015. It is during this time where you are able to submit changes to your medical and vision insurance coverage for yourself and/or your dependents.

Historically, the City of Sunrise has extended retirees the opportunity to select the City's health and vision benefits both on the initial retirement date and at each annual open enrollment. After January 1, 2016 retirees will have the option to continue the health and vision benefits on their initial retirement date only. This open enrollment period for January 1, 2016 will be the last opportunity for existing retirees not currently covered to select the City health and vision plans.

Retirees may terminate coverage at any time. Retirees covered under the City's health plans who become Medicare eligible and have a spouse covered under the plan, the spouse will be given the option to continue coverage under the COBRA guidelines.

If you would like to make changes please complete the attached enrollment/change form and payment option form, returning them to Risk Management by December 28, 2015 for an effective date of January 1, 2016.

Important: If you intend to add any dependents, please provide documentation – enrollment forms cannot be processed without documentation proving a legal relationship/dependency. Proper documentation includes birth certificates, marriage certificates, court orders, social security numbers, and dates of birth. All changes will be effective January 1, 2016.

If you do not wish to make any changes for 2016 - NO ACTION IS NECESSARY.

AvMed will remain the administrator of the City's Health Plan and Humana will remain for the City's Vision Plan.

HEALTH INSURANCE RATES FOR 2016 –

Medical Coverage - HMO	Monthly Contribution
Single Coverage	\$ 659.16
Family	\$ 1,696.70

Medical Coverage - POS	Monthly Contribution
Single Coverage	\$ 842.26
Family	\$ 2,167.93

VISION INSURANCE RATES FOR 2016

Vision	Monthly Contribution
Single Coverage	\$ 6.60
Family	\$16.03

If you have Life Insurance, we encourage you to review your beneficiary information, making any changes necessary. However, this can be done at any time during the year. **If you did not elect Life Insurance at the time of retirement, you may not do so now.**

Risk Management is available to answer your insurance questions. Please contact Judy Mehrmann, Employee Benefits Specialist at 954-838-4528 or Carol Stroud, on-site AvMed Representative at 954-577-1142 and keep in mind that all enrollment forms must be returned to Risk Management by **December 28, 2015** for an effective date of January 1, 2016. We will accept e-mailed (jmehrmann@sunrisefl.gov), faxed (954-572-2382), hand deliver or mailed forms.

Sincerely



Oshie Mason
Assistant Risk Manager

Attachments:

- Enrollment/Change Form
- Payment Option Forms
- Designation of Life Beneficiary Form